

## Vendor Terms and Conditions

### 1. GENERAL TERMS & CONDITIONS:

- a. For Crosby Days, vendors shall be open from 10am-4pm. Set-up can happen the night before @ 6pm or morning of @8am.  
For other events, vendors shall be open for the duration of the event. Setup can happen two hours prior to event start.
- b. Vendor must provide their own table, tent, or any other items needed for your display.
- c. Vendor is responsible for set-up and take down prior to and after event.
- d. We ask that you do not break down early unless there is an emergency.
- e. Crosby Community Center is not liable for theft. Please always monitor your booth.
- f. If you set-up the night before, again, Crosby Community Center is not responsible for theft or vandalism.
- g. There is guest WIFI onsite if you choose to accept online payments. You are responsible for making sure your transactions are complete. Crosby Community Center will not be held responsible for incomplete transactions.
- h. If a local, state, or federal government mandate prevents us from having the event, a refund minus the processing fee will be issued. Otherwise, no refunds will be made two weeks prior to the event unless agreed upon between vendor and coordinator.
- i. Sale of item(s) using the Crosby Community Center logo, Crosby Days event logo, or the name CROSBY is not permitted.

2. **INDEMNIFICATION:** The VENDOR hereby indemnifies and holds harmless the CROSBY COMMUNITY CENTER (CCC), and its agents, officers, trustees, and members from any and all damages, actions, suits, claims, or other costs (including reasonable attorney's fees) arising out of or in connection with any damage to any property or any injury caused to any person caused by the VENDOR'S use of the CROSBY COMMUNITY CENTER, including, but not limited to, the CROSBY COMMUNITY CENTER'S hall, kitchen facilities, rest room facilities, basement, grounds and out buildings and structures, and means of egress and ingress to the facility. The VENDOR shall immediately notify CCC of any damage or injury of which it has knowledge in, to, or near the CROSBY COMMUNITY CENTER, regardless of the cause of such damage or injury.

3. **COMPLIANCE WITH LAWS:** The VENDOR shall obtain and maintain any necessary permits, licenses, or other forms of permission necessary to use the CROSBY COMMUNITY CENTER according to the permitted uses in a lawful manner. The VENDOR shall not use the CROSBY COMMUNITY CENTER in any manner that would violate any local, state or federal laws or regulations. The VENDOR hereby indemnifies CCC, its agents, officers, trustees, and members, for any damages, penalties, fines, suits, actions or other costs (including reasonable attorney's fees) arising out of or in connection with the VENDOR'S violation and any local, state or federal laws, rules, regulations or ordinances related to the VENDOR'S use of the CROSBY COMMUNITY CENTER.

### 4. DISCLAIMERS:

CCC reserves the right to revoke permission granted to clients, organizations and individuals, for use of venue due to previous venue rental and breach of contract. Vendors which do not fulfill their obligations as enumerated in this policy may be denied future use. A list of these vendors will be maintained by CCC.